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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff./2430119(SS-00434-1415)/705391

Dated: 20 April, 2014

The Manager,
U.P. Public School,
Besides Suri High Way & Railway Level Crossing
(Abdarpur), Suri, Abdarpur, Birbhum,
West Bengal - 731 103.

Sub: Upgradation to + 2 stage - reg.

Sir/Madam,

With reference to your application dated 17/06/2013 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for **Senior Secondary School Certificate Examination** for a period of three years w.e.f. 1.4.2014 to 31.3.2017 in the following subjects:-

- (a) Languages:- English Core, English Elective, Hindi Core, Hindi Elective,
(b) Elective Subjects: Accountancy, Biology, Business Studies, Chemistry, Economics, Geography, History, Mathematics, Physical Education, Physics, Political Science, Computer Science, Informatics Practices.

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school and will follow the CCE scheme at Secondary level as per the guidelines of the Board issued from time to time.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.
4. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
5. It will increase the number of equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 each in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-		
	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

7. The school will provide well equipped Library with all relevant reference books to the academic level of students and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
8. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.

10. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
12. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
14. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
15. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
16. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
17. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
18. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of Rs. 25,000/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs 10,000/- p.m. subject to maximum Rs 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes XI w.e.f. 01.04.2014. Accordingly, 1st Batch of class XII of the school will be appeared at the Board's Examination to be held in the year 2016.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

a. Area of school campus	-	-	8379.36 Sq. mtrs. (2.07 acres)
b. Total built up area	-	-	2476 Sq. mtrs.
c. Area of play ground	-	-	7000 Sq. mtrs.
d. No. of class rooms	-	21	22.5'x22.5
e. No. of labs			
Physics	-	01	500 sq. ft.
Chemistry	-	01	500 sq. ft.
Biology	-	01	500 sq. ft.
Composite Science lab	-	01	500 sq. ft.
Math	-	01	500 sq. ft.
Computer Science	-	01	22.5'x22.5'
Other rooms	-	09	22.5'x22.5
Vacant class rooms	-	06	22.5'x22.5

Size and number of books in the Library-Size - 01 - 1200 sq. ft. No. of Books - 4922.

22. Special conditions to be complied within three months positively failing which the school is liable for action:-
 1. Pay and allowance are paid less to its staff. It should be paid at par with state government/center government employees.
 2. EPF deduction for all the employees should be initiated.
23. Other conditions as per enclosed Annexure 'A'.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

No. CBSE/Aff./ 2430119(SS-00434-1415)/

Copy to:-

1. The Principal, U.P. Public School, Besides Suri High Way & Railway Level Crossing (Abdarpur), Suri, Abdarpur, Birbhum, West Bengal - 731 103.

2. The Director (IT), C.B.S.E, PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi - 110092 alongwith the

CE of the inspection of the school conducted by the Inspection Committee constituted by the Board.

The Regional Officer, C.B.S.E, R.O., 6th floor Alok Bharati Complex, Shaheed Nagar, Bhubaneswar-751007,

The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi

U. P. Public School
Suri, Birbhum, W B

Patka Ramon

ASSISTANT SECRETARY (AFF)

The Manager,
U P PUBLIC SCHOOL BIRBHUM WB
UP PUBLIC SCHOOL, BESIDES SURI HIGHWAY, RAILWAY LEVEL CROSSING
WEST BENGAL, BIRBHUM, 731103
(M: 03462-652103)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2430119
School No	15743
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

Partha Ramam
Manager
UP Public School
Suri, Birbhum, WB

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)

A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
The number of sections and students shall be restricted as per the actual facilities in the school.				
For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

Important Notes : 1. The school is required to upload Mandatory public disclosure link in school's website as per appendix -IX of Affiliation Bye-laws. 2. Infrastructure photos (library, labs, playground, toilets, school building etc. have not been uploaded in Part B uploads. Video is also not found functional. 3. The school Library is undersized. Therefore, the school is required to shift the library to a bigger room size of 1200 sq. ft. 4. School is advised not to take direct admissions without prior approval of the concerned Regional Office of the Board.

School is required to appoint special educator & wellness teacher as per affiliation bye laws.

Print

Patke Pramona
 Manager
 U P Public School
 Sun, Bubbhum, WB