

Government of West Bengal  
Office of the  
District Inspector of Schools (Secondary Education) , Birbhum

P.O:- Suri :: District:- Birbhum

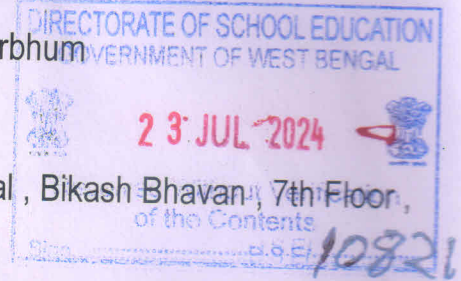
E-Mail ID: rmsa.birbhum2010@gmail.com

Phone No- 03462-255378

Memo No:- 976/61

Date:- 27/6/24

From:- The District Inspector of Schools (Secondary Education) , Birbhum  
P.O:- Suri , District:- Birbhum , PIN- 731101.



To:- The Deputy Director of School Education(AIS) , West Bengal , Bikash Bhavan , 7th Floor ,  
Salt Lake , Kolkata-700 091.

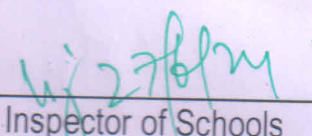
Sub:- Submission of relevant papers regarding 'NOC' in favour of U. P. Public School, Birbhum in respect of objections raised ON-LINE.

Sir,

I am forwarding herewith the papers/documents as submitted by the S/A in favour of U P Public School, Birbhum in respect of objections raised ON-LINE for taking further necessary action in this regard from your end.

With regards,

Yours faithfully

  
District Inspector of Schools  
(Secondary Education) , Birbhum


Encl.:- As stated.

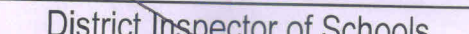
Memo No:-

Date:-

Copy forwarded for informaion to:-

- (i) The Principal ,  
U.P. Public School , Beside Abdarpur Railway Level Crossing , P.O+P.S-Suri, District-  
Birbhum, PIN-731103 , E-Mail ID-uppublicschool@gmail.com.

  
27/06/24

  
District Inspector of Schools  
(Secondary Education) , Birbhum

1

PROFORMA OF APPLICATION FORM  
FOR  
RECOGNITION OF AN INSTITUTION  
AS UNAIDED INSTITUTION

T.R.FORM NO.-7

[See sub-rule (2)(b) of T.R.3.06]

Challan for Deposit of money in the account of GOVERNMENT OF WEST BENGAL

- 1. Name of the Bank & Branch: SBI, SURI, BIRBHUM
- 2. (a). Name of the Treasury: BIRBHUM TREASURY - 1
- (b). Treasury Code: 

B	R	A
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3. Account Code: 

2	2	0	2	0	1	1	0	1	0	0	1	1	6
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(14- Digits must be filled up properly)

4. Detail Head of Account: 2202 - Education, sports, Art & Culture. 01 - General Ed  
101 - Elementary Education. 001 - Collection from elementary education. 16 - other f.

5. (a) Amount : Rs. 

7	0	0
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(b) In Words: Rupees: Seven thousand only.

6. By whom tendered - Name & Address: U.P. PUBLIC SCHOOL, ABDARPUR, SURI, BI

7. Name / Designation & Address of the Departmental Officer on whose behalf / favour money is paid:  
PAY & ACCOUNTS OFFICER, KOLKATA

8. (a) Particulars & Authority of Deposit:

\* (b) T.V. No. & Date of A.C. Bill:

9. Accounts Officer by whom adjustable: Accountant General (A&E), West Bengal.

Verified

Signature of Departmental / Treasury Officer

Depositor's Signature

Date:

Treasury Receipted Challan No.

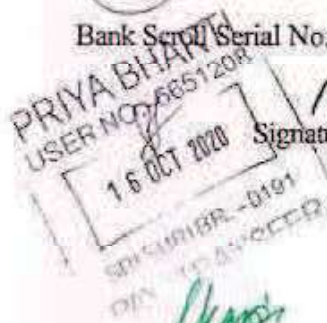
Received payment.

Bank Serial No.

Receipt by Bank / Treasury

*Nilkanta Ghosh*  
Signature with seal of the Bank.

Date:



\* In respect of Challan relating to refund of unspent amount of A.C. Bill  
Principal  
U. P. Public School  
Suri \* Birbhumi

*Prithvi Kumar*  
Secretary,  
U. P. Public School

PART A

Section

Particulars

U. P. PUBLIC SCHOOL  
2005

R. K. EDUCATIONAL TRUST

NO

10

1. A copy of the Trust Deed should be submitted to the Registrar, No. and name of the Trust under which registered copy of Record Book etc. to be submitted. If not submitted should be prepared. If not submitted copy of the Record Book should be attached.

YES (COPY ATTACHED)

2. This should be a copy of the Memorandum of Association and Constitution of the Trust. It should be submitted along with the Record Book. If not submitted, a copy of the Memorandum and Constitution should be submitted.

(COPY ATTACHED)

3. The Memorandum of Association should be submitted. If not submitted, a copy of the Memorandum and Constitution should be submitted.

4. A copy of the Memorandum of Association and Constitution should be submitted. If not submitted, a copy of the Memorandum and Constitution should be submitted.

YES (COPY ENCLOSED)

5. A copy of the Memorandum of Association and Constitution should be submitted. If not submitted, a copy of the Memorandum and Constitution should be submitted.

YES

*S. S. Singh*  
Principal,  
U. P. Public School  
Suri \* Birbhum

*P. K. Barman*  
Secretary,  
U. P. Public School

BESIDE SURI HIGHWAY & RAILWAY LEVEL CROSSING, VILL - ABDARPUR P.O - BARABAGAN, P.S - SURI, DIST - BIRBHUM, W.B. PIN - 731103  
 email : uppublicschool@gmail.com, website : uppublicschool.edu.in  
 9233333101, 9775278044  
 SURI  
 1 Km.

Co-Educational

6 hours / Day, 6 days in a week.

Summer Break - 30 days, Peja vacation 15 days  
 Winter Break - 7 days.

ENGLISH

YES.

NO.

CBSE & NCERT.

YES

Tuition fee collected from parents.

PART I

Whether the school has been recognised by the Government of West Bengal?

3. Whether the school has been recognised by the Government of West Bengal?

YES

CBSE (New Delhi)

SECONDARY (CLASS 10) & Sr. Secondary (class 12)

Valid upto 31/03/2022

NO

*Sree*  
 Principal,  
 U. P. Public School  
 Suri \* Birbhum

*Pallu Praman*  
 Secretary,  
 U. P. Public School

PART II

Details of enrolment of students as on the date of application

Response of class section, number of enrolled students to be furnished in the table given below:

Class	No. of Boys	No. of Girls	Total	Remarks

SEPARATE SHEET ATTACHED

(iii) Disposition of each class if separate sheet, where necessary

(iv) Education

SEPARATE SHEET ATTACHED

(v) Whether or not a large of at least 50% of the students is other than Bengali - give numbers: NO

(vi) Total number

(vii) Details of class

(viii) Other

(ix) Whether health is available in the locality within a radius of 1 km. in urban area and within 2 km. in rural area (corrective device if necessary)

(x) Name of the institutions/Institutes in the proposed institution:

(i) KENDRIYA VIDYALAYA, BIRBHUM 2 KM.

(ii) RAMPRASAD ROY SMRITI HIGH SCHOOL 2 KM.

(iii) KALIGATI SMRITI NARI SIKSHANIKETAN 4 KM.

PART I

Particulars relating to subject taught in the institution

1. First language

ENGLISH

2. Second language

BENGAL / HINDI

3. Mathematics

4. Science

5. Social Studies

6. Practical work / Computer / Art / Music / Sports

7. Health & Physical Education / Home Science

8. Other

9. Computer

19

*Skazi*

Principal,  
U. P. Public School  
Suni - Birbhum

*Paatha Berman*

Secretary,  
U. P. Public School

PART I

Particulars of the campus building, classrooms etc.

BIRBHUM

SURI

ABDARPUR

551, 560, 673, 549/841, 549/843, 549/844, 549/845, 549/846

549/850, 549/851

17325.72 Sqft

Total Area : 200.17 Decimal

Enclosed

Enclosed

Copy of lease deed attached

Yes

YES RD PLANT

YES

40

YES

GOOD

PART II

Particulars of the building, site and surrounding staff

SEPARATE SHEET ATTACHED FOR DETAIL

*Skazi*

Principal,  
U. P. Public School  
Suri \* Birbhumi

*Ratna Kumar*  
Secretary,  
U. P. Public School

STAFF DETAIL -  
ATTACHED

✓  
Yes. Challan attached  
ESI

Yes, copy attached.

yes :

YES

SEPARATE SHEET ATTACHED

SEPARATE SHEET ATTACHED

YES

DETAIL ATTACHED

122

3,20,400

*Shashi*

Principal,  
U. P. Public School  
Suri • Birbhum

*P. K. Prasad*  
Secretary,  
U. P. Public School



YES

YES

30:1

20:1

YES

Certificate attached.

YES -

11  
11  
11  
11  
11  
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11  
11  
11  
11  
11  
11  
11  
11

Copy of TR Form 7 for Payment ₹7000/-

Copy of Provisional NCC.

Copy of Affiliation Letters (Latest).

DECLARATION

*[Signature]*  
Chairman  
U. P. Public School

Signature of the Secretary of the  
School Management Committee

*Paatka Praman*  
Manager  
U. P. Public School  
Suri, Birbhum, W.B.

*[Signature]*  
Principal,  
U. P. Public School  
Suri \* Birbhum

*Paatka Praman*  
Secretary,  
U. P. Public School

**PART J**

**FORMAT OF RECEIPT**

Received an application form for Recognition of School under section 18 of the Right of Children to Free and Compulsory Education Act, 2009 (35 of 2009) and rule 10 of the West Bengal Right of Children to Free and Compulsory Education Rules, 2012 from \_\_\_\_\_ of \_\_\_\_\_ along with the Documents mentioned in the list attached. The Applicant is to produce original of the said document on \_\_\_\_\_. Further processing of the application shall be made only on production of the originals for scrutiny.

Attached: duplicate list of document attached to the form of application.

Please attach photo copies of all relevant documents.

**PART K**

**(FOR OFFICIAL USE ONLY, NOT TO BE FILLED BY THE APPLICANT)**

**FORMAT FOR DEPT INSPECTION REPORT**

\*Inspection report for recognition of an Institution

[Inspection report to be drawn up in quadruplicate - one copy to be retained by the concerned District Inspector of School, one copy each to be sent to the Director, the School Education Department, Government of West Bengal.]

Date of Inspection

09.12.2020.

1. (1) Name of the School: U.P. Public School.
- (2) Address: Village/House No./Street/Road Lane: Beside Suri Highway & Railway Level Crossing.
- Post Office: village - Abdar pur.
- Gram Panchayat/Ward: Barabagan.
- Panchayat/Samity/Municipality/notified Area/Authority: Mallikpur.
- Police Station: Suri (1).
- Sub Division: Suri
- District: Birbhum. Pincode: 731103. Phone No: 923333101
- e-mail address: uppublicschool@gmail.com. 9775278044
2. Report relating to the teaching of instruction: English
- (a) Medium of instruction: English
- (b) Medium of text: English

*Slovi*  
Principal,  
U. P. Public School  
Suri \* Birbhum

Co-educational  
*Padma Praman*  
Secretary,  
U. P. Public School

## Report relating to management of the school:

(1) Whether the school is under

yes

(a) Managing Committee. If so, Particulars of the members of the Managing Committee/Ad-hoc Committee:

Sl No.	Name	Address	Category	Office-bears
1				
2				
3				
4		separate sheet attached		
5				
6				
7				
8				
9				
10				
11				
12				
14				
15				

Secretary,  
U. P. Public School

## 4 Report relating to land, building, location etc:

(1) Area:

Total area 200.17 decimal

(2) Whether purchased by or gifted to the school

Purchased

(3) Registration No. and date

BOOK NO 1, Being No 04618 for the year 2019

(4) Mouza

Abdarpur

(5) Settlement Book No

BOOK NO 1 Page NO 781 to 794.

(6) Plot No

551, 560, 673, 549/34, 549/843, 549/844, 549/845

(7) Khatian No

1503, 549/846, 549/852, 549/851

(8) Building

Pucca - Building Plan attached.

(9) Particulars of accommodation and other alternative

(a) Rented (Kacha or Pucca) or

 Own building (Kacha or pucca)

(c) No. of class rooms and other rooms with measurement of each room:

40, 525 sq. ft each.

(d) Sanitary arrangement

Available in good condition.

(e) Drinking water facilities

RO Plant installed.

(f) Electricity

Yes.

(g) Particulars of

Available in good condition.

(h) Particulars of

Available.

(i) Particulars of

Skor  
Principal,  
U. P. Public School  
Suri + Birbhum

(i) (A) Total number of students 10530

(ii) Whether stock Register is maintained? Yes

(iii) Person in charge of library Mr. Prasenjit Mishra, P. U. Lib.

(iii) Number of books issued in the academic year is

(A) Students 1752

(B) Teachers 879

updated arrangement available.  
Certificate attached.

(iv) Details of the fire safety and natural disaster fighting arrangements.

5. (1). Report relating to class wise roll strength for three consecutive years including the current academic year as per attendance register.

Class	Boys				Girls				Total enrollment
	General	SC	ST	total	General	SC	ST	total	

5. (2). Number of students present on the date of inspection.

Separate sheet attached.

Class	Boys	Girls	Total enrollment
<p>Due to Pandemic situation classes and examination are being arranged through online Platform via Microsoft Team and virtual class room.</p> <p>** Students attended Physical Class inside the Campus on 14/03/2020 after that Student &amp; Teachers are attending / Performing through online.</p>			

6. Whether 80% of the total number of students of Class V, VI, VII, and VIII were promoted to the next higher classes respectively along with at least 40% of marks in aggregate in the last 3 years (report to be submitted in the table below):

Class	Total number of students 2019-20	No. of students securing 40% and above marks in aggregate	% of total number of promoted students	Remarks
V	82	82	100	
VI	86	86	100	
VII	80	80	100	
VIII	83	83		

*Shree*  
Principal,  
U. P. Public School  
Suri \* Birbhum

*P. K. Praman*  
Secretary,  
U. P. Public School

Report whether the use of following and condition of students in any school were preferred by 10% at the students enrolled in class V of the same school.

No Such Cases found, except some emergency transfer cases.

Year	Class	Class	Class	Class	% of students leaving the school

8. Whether the students are compelled to take tuition otherwise beyond school hours. If so the team will check the system of homework and quality of assessment of homework reports to be submitted below:

NA

Class	Total number of students	% of students taking tuition	Whether home task is given (Yes/No)	Whether these are checked regularly (Yes/No)

9. Report whether the following activities at the school level are observed:

(1)	Coordinators meet 3 times in a year.	Yes
(2)	3 terminal examinations with unit tests.	2 terminal exams with unit tests.
(3)	Remedial classes on the basis of result of each terminal examination.	Yes
(4)	Participation of students in cleanliness of the school/class environment.	Yes
(5)	days lesson transaction for days as prescribed.	
(6)	of teaching and learning materials at the time of class room transaction.	
(7)	Introduction of group learning during curriculum transaction.	
(8)	Fulfillment of library books to enhance skills and reading habits of the students.	
(9)	NEP 2020 and students assessment 2020 of the Board in mind.	Yes
(10)	Observation regarding class activities. The performance of the class.	Yes

*Sloos*  
Principal,  
U. P. Public School  
Suri \* Birbhum

*P. K. Praman*  
Secretary,  
U. P. Public School

10. (1) Report relating to teaching and non-teaching staff:

*Separate Sheet attached.*

Sl.	Name with designation	Qualification		Percentage of marks at graduate level of T.S. in case of Pty. school of teacher	Date of appointment
		Academic	Professional		

10. (2) Report on the students and teacher ratio:
11. Distance of the school by the shortest route from the nearest recognized Junior High or High School with names and address:

	Name of the schools	distance
North	Kaligudi Smarti Nari Shikshakalaya	4 Km.
South	Parvati High School	6 Km.
East	Rambasad by South High School	2 Km.
West	Rambhadra Vidyalaya, Birbhumi	2 Km.

*[Signature]*  
Principal,  
U. P. Public School  
Suri ★ Birbhumi

**Secretary,  
U. P. Public School**

12. Particulars of the feeder schools (Primary / Upper Primary School) with name:-

- (A) Name of the schools
- (B) Total intake capacity
- (C) Distance

13. Particulars where it is applicable to be furnished with evidence as to whether:-

- (a) The school has applied in prescribed form with requisite fees of Rs. 2000/- to the West Bengal Board of Secondary Education for recognition.
- (b) The *Sahachinpani Zilla Panchayat* the Chairman, Municipality or Mayor, Deputy Mayor of West Bengal Board of Secondary Education for recognition.

TR FORM 17 attached for payment of ₹ 7000.00.

14. Examine and report whether the books other than those published by the recognised Board and approved by it have been prescribed for students.

NCERT & CBSE books followed.

15. Particulars with respect to fulfillment of following conditions for co-education must be verified and reported against each of them.

- (a) Appointment of a lady teacher.
- (b) Appointment of a lady non-teaching staff.
- (c) Girls' common room.
- (d) Separate sanitary arrangements.
- (e) Class wise number of girls students.

yes  
yes  
yes  
yes  
Mentioned separately.

(Note: for recognized Boys' Primary or Upper Primary level having co-education, there must be one lady teacher and one lady non-teaching staff.)

16. (i) Whether fees are realized as per the schedule fixed by the State Government in Urban areas

(ii) Whether any fees other than the fees as prescribed by the State Government are realized

yes  
NA

17. Details financial condition of the school

(a) Reserve fund Account with amount.

Name of the post office / Bank	Syndicate Bank, Suri
Account No.	95834050001909
Date	15/01/2020. D.O.M - 15/1/21.
Amount	₹ 155556

- (b) Balance sheet
- (c) Subsidiary ledger (Income, Expenditure)

Balance sheet attached.

18. Details of contribution received from the Government / State / Local authorities / Other sources.

yes

*Shree*  
Principal,  
U. P. Public School  
Suri \* Birbhum

Satisfactory  
*Pankaj Kumar*  
Secretary,  
U. P. Public School

34. The following table is for receipt of approval

Sl. No.	Name and signature of members of the committee for recommending for recognition	Name and signature of members of the committee for recommending for recognition
1.	 District Inspector of Schools (Secondary Education, Birbhum)	
2.	Swarna Sankar Sinha	

[If the school is not recommended, the reason for not recommendation must be written clearly]

\* Serial no. which is not applicable

  
Principal,  
U. P. Public School  
Suri \* Birbhum

  
Secretary,  
U. P. Public School